



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

Name of Company	Date: September 05, 2025
	RFQ No.: 2025-09-147
	PR No.: 2025-09-0147
Complete Company Address	ABC: P 24,000.00
	PHILGEPS Ref. No.: N/A

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **September 8, 2025** at **9:00 am** to the address listed above.

GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
 - PHILGEPS Registration Certificate
 - DTI or SEC
 - Mayor's/Business Permit
 - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2025-09-147
PR No.: 2025-09-0147
PHILGEPS Reference No.: N/A

- Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

HERBERT D. PEREZ
BAC Chairperson

PLEASE QUOTE: **PER LOT / PER ITEM**

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION <small>(Item Name & Technical Specifications)</small>	QTY.	UNIT	FINANCIAL PROPOSAL <small>(Indicate the Price Offer)</small>		TECHNICAL PROPOSAL <small>(Indicate Brand/ Model Offer)</small>	
Request For Quotation for the Supply and Delivery of Foods for Project PUSH - Professionnal Upliftment of School Heads, Tayabas City Edition 2025 (Activity Request#AR-2025-D6473-00078)				Unit Price	Total Price	Yes	No
1	Day 1 Snacks: Hamburger and Fries, Juice in Can	16	pack				
2	Day 2: Snacks: Pansit Guisado, Turon, Juice in Can	16	pack				
3	Day 3: Snacks: Spaghetti, Garlic Bread, Juice in Can	16	pack				
4	Day 4: Snacks: Special ensaymada, Juice in Can	16	pack				
5	Day 5: Snacks: Cheeseburger, Juice in Can	16	pack				
6	Day 6: Snacks: Palabok, puto, Juice in can	16	pack				
7	Day 7: Snacks: Siopao, Juice in Can	16	pack				
8	Day 8: Snacks: Baked Mac, Garlic bread, Juice in Can	16	pack				
9	Day 9: Snacks: Clubhouse Sandwich, Juice in can	16	pack				

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
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Request For Quotation for the Supply and Delivery of Foods for Project PUSH - Professionnal Upliftment of School Heads, Tayabas City Edition 2025 (Activity Request#AR-2025-D6473-00078)				Unit Price	Total Price	Yes	No
10	Day 10: Snacks: Pansit Habhab, Kutsinta, Juice in Can	16	pack				
	Inclusion: Food Delivery, buffer for 2 pax						
TOTAL							
Date of Event		August 18- September 13, 2025 (Subject for Change)					
Purpose		Supply and Delivery of Foods for Project PUSH - Professionnal Upliftment of School Heads, Tayabas City Edition 2025					

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/ We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date